



## Training Programme

### on सुरक्षा अधिकारी की भूमिका एवं जिम्मेदारी पर प्रशिक्षण कार्यक्रम

## Training Programme on Role and Responsibility of Safety Officer

August 21<sup>st</sup>– 23<sup>rd</sup>, 2024

भारत सरकार  
श्रम एवं रोज़गार मंत्रालय  
कारखाना सलाह सेवा एवं श्रम संस्थान महानिदेशालय  
क्षेत्रीय श्रम संस्थान  
कानपुर

GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT  
DIRECTORATE GENERAL FACTORY ADVICE  
SERVICE & LABOUR INSTITUTES  
REGIONAL LABOUR INSTITUTE  
KANPUR

Website: <https://dgfasli.gov.in/>  
E-mail: [rli-kanpur@dgfasli.nic.in](mailto:rli-kanpur@dgfasli.nic.in)  
Tel: 0512-2212502

### About the Course/Training Programme:

Rapid technological development and large-scale mechanization are posing complex problems about Safety and Health of the industrial Workers. Accident rate in India is very high and is disproportionate to the growth of industries. Need of ensuring Safety and health at work, therefore, is an important area for managerial action. In this context, services of qualified & trained safety professionals in the industry, to plan, implement and monitor accident prevention programmes, are essential. Safety

officers can play an important role to promote Safety and health culture in Industries.

### Objectives:

After the training, participant will be able to understand

- Introduction to National Policy on Safety, Health & Environment
- Statutory requirements
- Role of DGFASLI in improving Safety culture
- Role & Responsibilities of Safety Officer
- Safety Committees & Role of Safety officer
- Elements of Safety Management system
- Permit to Work system
- Selection criteria, Use and upkeep of Personal Protective equipment
- Accident Investigation & report writing

### Participation:

This programme is primarily designed for This programme is designed for the qualified and designated Safety officers, Managers and other officers looking Safety activities with Factory, Mines, Building & Construction works and Ports.

### Date and Time:

21.08.2024 to 23.08.2024 (10.00 am to 05.00 pm)

### Venue:

Regional Labour Institute, Sarvodaya Nagar,  
Near Deoki Chauraha,  
Kanpur, Uttar Pradesh, 2008005

For location in **Google map**,  
please go to the link: [http://bit.ly/rli\\_kanpur](http://bit.ly/rli_kanpur)  
or scan the QR code below,



### Nomination/Registration:

Intended participants can express their interest by sending email to the programme coordinator mentioning Name (English & Hindi), Organization name & Location (English & Hindi), Age, Gender, Highest Educational Qualification, & Designation. Provisional confirmation will be sent to the selected participants by the programme coordinator. Then, participants will have to deposit the training fee @ Rs 5000/- (Rs. Five Thousand only) per participant through Bharatkosh portal

(<https://bharatkosh.gov.in>) and email the duly filled registration form along with Receipt of Bharatkosh Payment. Institute fee does not include food and refreshments.

### Details for making online payment:

- Go to <https://bharatkosh.gov.in> and then Go to Quick Payment and fill the details as below and proceed for online payment,
- Ministry: 021 Labour & Employment
- Purpose: Training fee or Course fee of the workshop conducted
- PAO Code: 030263 - PAO (DGFASLI), Mumbai
- DDO Code: 130270 ADMINISTRATIVE OFFICER, REGIONAL LABOUR INSTITUTE, SARVODAYA NAGAR, KANPUR
- Remarks: Role & Responsibility of Safety officer

Then proceed to enter relevant details as asked in the portal and continue for online payment through Internet banking/Debit Card/Credit Card/UPI.

Nomination may be sent by email to the Director (Safety) & In-Charge, Industrial Safety Division, Regional Labour Institute, Kanpur, UP -208005, [rli-kanpur@dgfasli.nic.in](mailto:rli-kanpur@dgfasli.nic.in) and CC email [kas@dgfasli.nic.in](mailto:kas@dgfasli.nic.in) to the Course Coordinator on or before 12<sup>th</sup> August, 2024.

**Admission to the programme is subject to confirmation from the institute,**

### Accommodation:

Limited number of non-family accommodation is available on twin sharing basis in the Hostel of the institute at central government prescribed rate. Allotment will be made on "first come first served" basis.

**For any information, please feel free to contact:  
Programme Coordinator**

Safety Division  
Karunesh Srivastava, AD(Safety)  
Regional Labour Institute, Kanpur  
Ph. No: 8285412802, 8318146858  
Email: [kas@dgfasli.nic.in](mailto:kas@dgfasli.nic.in) and  
[rli-kanpur@dgfasli.nic.in](mailto:rli-kanpur@dgfasli.nic.in)



## DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES

Ministry of Labour and Employment, Government of India

### Three Days Offline Training Programme on “Role & Responsibility of Safety officer”

(21<sup>st</sup> to 23<sup>rd</sup> August, 2024)

REGIONAL LABOUR INSTITUTE  
KANPUR

## NOMINATION/REGISTRATION FORM

Name of participant (In English & Hindi Both) \_\_\_\_\_

Gender: \_\_\_\_\_

Qualification/Designation \_\_\_\_\_

Category (SC/ST/OBC/GEN/NER) \_\_\_\_\_

Phone No \_\_\_\_\_

E-mail address \_\_\_\_\_

Experience in years \_\_\_\_\_

Company Name & Location (In English & Hindi Both) \_\_\_\_\_

Name of contact person \_\_\_\_\_

with phone no. \_\_\_\_\_

Fees detail (Bharatkosh Transaction Reference Number) \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of Participant)

E-mail This Nomination/Registration Form to: [rli-kanpur@dglasli.nic.in](mailto:rli-kanpur@dglasli.nic.in) and [kas@dglasli.nic.in](mailto:kas@dglasli.nic.in)