



GOVERNMENT OF INDIA  
MINISTRY OF LABOUR & EMPLOYMENT  
DIRECTORATE GENERAL FACTORY ADVICE SERVICE  
AND LABOUR INSTITUTES  
(FACTORY ADVICE SERVICE DIVISION)

**“10-days Basic Course for  
Inspector of Factories”  
(2<sup>nd</sup>- 13<sup>th</sup> September, 2024)**

DGFASLI is an attached Office of the Ministry of Labour & Employment, Government of India and serves as a technical arm to assist the Ministry in formulating National policies on occupational Safety and Health in Factories and Docks.

The Factory Advice Service Division under DGFASLI coordinates the administration of the Factories Act in the States and advises the Central and State Governments on related matters including interpretation, formulating and recommending amendments of the provisions of the Factories Act and framing of Model Rules. The Division also advises on documents on safety and health from the International Labour Organisation and other international agencies.

#### ABOUT THE COURSE

Factory Inspectors play a crucial role within the Labour Administration System, responsible for upholding the requirements in the Factories Act of 1948 and ensuring adherence to safety and health standards across the country. They are tasked with enforcing the provisions set forth in the Factories Act of 1948 and the State factories Rules framed there under.

This “10-days Basic Course for Inspectors of Factories” has been designed to enhance the knowledge and skills of factory inspectors, particularly focusing on the Occupational Safety and Health (OSH) Framework and

placing a stronger emphasis on the requirements outlined in the Factories Act of 1948 and the State Rules framed there under. This course addresses the practical aspects relevant to factory inspectors, aiming to equip them with updated expertise in their field.

#### OBJECTIVE

The programme is designed to achieve the following objective:

- ❖ To enable and equip the Inspectors with the provisions of the Factories Act, 1948, Model Rules framed there under, and ancillary rules and regulations pertaining to OSH in the factories.

#### COURSE HIGHLIGHTS

- National Policy on Safety, Health & Environment at Workplace -NPSHEW
- The Factories Act, 1948 and State Factories Rules, OSH & WC Code, 2020
- Amendments in the Factories Act and Recent Developments.
- Introduction to ILO Conventions & Recommendations, and standards & Statutes on OSH
- Case Studies of Accidents in Factories
- Safety Audit
- Machinery Safety & Electrical Safety
- Industrial Hygiene
- Quantitative Risk Assessment
- Heat Stress, Ventilation, etc
- HIRA & HAZOP
- Process Safety Management
- Emergency Planning

#### PARTICIPATION

This programme is exclusively conducted for factory Inspectors from Factory Inspectorates/ Directorates of Industrial Safety and Health of States and UTs.

#### DATE AND TIMINGS

Duration: **10 Days (2 – 13 September, 2024)**  
Timings: 10:00 Hrs to 17:00Hrs on working days

#### VENUE

CLI,, Mumbai

#### ADMINISTRATIVE DETAILS:

**Course Fee:** The course fee is **Rs 11,000 (Eleven Thousand rupees only) per participant**. On confirmation of nomination from the Course Director, the Payment can be made either by a Demand Draft drawn in favor of “Pay & Accounts Officer, DGFASLI, Mumbai” or through the Bharatkosh portal (<https://bharatkosh.gov.in>) as given below..

Please note that the institution fee does not cover any refreshments. If, paying via Demand Draft, please submit it by post along with the completed nomination form or alternatively, by hand on the first day of the program.

#### Fee Payment procedure through Bharatkosh portal:

1. Log in to <https://bharatkosh.gov.in/Quick Payment>
2. Ministry: (021) Labour & Employment
3. Purpose: Training fees or Course fee of the workshop conducted
4. Pay & Account Office (PAO): 030263-PAO (DGFASLI), Mumbai
5. DDO Code: 230265 (Central Labour Institute, Mumbai)
6. Remarks: 10-days Basic Course for Inspector of Factories.

#### OTHER EXPENSES:

Other charges (Boarding and lodging) will be borne by the sponsoring departments /offices or Individual Officers.

#### ACCOMMODATION:

Participants will not be offered hostel accommodation due to ongoing renovation work.

#### NOMINATION:

Nomination may be sent in the attached format by email to [fas@dgfasli.nic.in](mailto:fas@dgfasli.nic.in) or by post to the Director (Safety) & In-Charge, Factory Advice Service Division, Main Building, CLI Campus, Ministry of Labour & Employment, N.S. Mankikar Marg, Sion (E), Mumbai - 400022, on or before 29<sup>th</sup> August, 2024.

<b>Course Coordinator:</b> Shri S. Shiva Kumar, Asst. Director (Safety). Mobile: No-9930170321 <a href="mailto:shiv.kumar@dgfasli.nic.in">shiv.kumar@dgfasli.nic.in</a>	<b>Course Director:</b> Shri B J Ravi, Director (Safety) & I/C FAS Division Mobile: No-8637437164 <b>E-mail : <a href="mailto:fas@dgfasli.nic.in">fas@dgfasli.nic.in</a>, <a href="mailto:ravibj@dgfasli.nic.in">ravibj@dgfasli.nic.in</a></b>
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**10-days Basic Course for  
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FACTORY ADVICE  
SERVICE(FAS) DIVISION,  
DGFASLI, MUMBAI

## **NOMINATION-CUM- REGISTRATION FORM**

### **PARTICIPANT'S DETAILS**

Name (Block Letters):

Designation:

Address for Communication:

Age:

Qualification:

Total Experience (If any):

MobileNo.:

### **DETAILS OF SPONSORING ORGANIZATION**

Name & Address:

Telephone No. / Mobile

No.:E-mail:

Fax No.:

**BELONGS TO:-**

(GEN/ SC/ ST/ OBC /PH / NER\*)

\*NorthEasternRegion

**PAYMENT DETAILS** :bharatkosh receipt  
number/Demand Draft no .....  
Dtd.....

SIGNATURE

**Note:** Nomination-cum-registration form  
may please be sent by email at;

[fas@dglasli.nic.in](mailto:fas@dglasli.nic.in)