



GOVERNMENT OF INDIA
MINISTRY OF LABOUR & EMPLOYMENT
DIRECTORATE GENERAL FACTORY ADVICE SERVICE AND LABOUR INSTITUTES (DGFASLI)
REGIONAL LABOUR INSTITUTE

No.1, Sardar Patel Road, Adyar, Chennai - 600 113.

Ph.: 044- 22350737, 29505690

Email: rlichennai@dglasli.nic.in

No. RLIC / One month-CC/S&H/2024

Date 24.11.2023

Dear Sir,

The Regional Labour Institute, Chennai is proposed to be conducting **ONE MONTH CERTIFICATE COURSE IN SAFETY & HEALTH FOR SUPERVISORS TO BE EMPLOYED IN HAZARDOUS PROCESS INDUSTRIES U/S 41C (B) OF THE FACTORIES ACT, 1948** from **01.02.2024 to 29.02.2024**.

This programme has been specially designed to suit the needs of the supervisors working in hazardous process industries. Section 41 C (b) of the Factories Act 1948, has imposed specific responsibility on the occupiers of hazardous process industries that **every occupier of the factory involving any hazardous process shall appoint persons who possess qualifications & experience in handling hazardous substances and are competent to supervise such handling within the factory**. After this course, the participants will be able to discuss, identify hazards and their control measures which will significantly result in risk reduction.

Keeping in view, the importance of the subject and needs of industry, **One month Specialized Certificate Course** is being conducted at **Regional Labour Institute, Chennai**. The brochure containing the programme highlights and administrative details along with the Proforma of application form is enclosed for reference and the same is also available on DGFASLI's website "www.dglasli.gov.in".

It is requested to kindly send your nominations to the undersigned **on or before 20th January, 2024**.

Yours faithfully,

Sd/-
(TANOJ CHANDAN)
DIRECTOR (SAFETY) &
HEAD OF OFFICE

Encl: As Above.



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REGIONAL LABOUR INSTITUTE, CHENNAI

Phone: 044- 29505690, 22350737 Email: riichennai@dglasli.nic.in

Prospectus for One month Certificate Course in Safety & Health for Supervisors to be employed in Hazardous Process Industries u/s 41C (b) of the Factories Act, 1948, from 01.02.2024 to 29.02.2024.

THE COURSE PERSPECTIVE:

Section 41C(b) of the Factories Act 1948, has imposed specific responsibilities on the occupier in relation to hazardous processes which states that every occupier of a factory involving any hazardous process shall appoint persons who possess qualifications & experience in handling hazardous substances and are competent to supervise such handling within the factory.

Realizing the needs of supervisory personnel as above, this one month specialized certificate course is being conducted at Regional Labour Institute, Chennai, to provide an opportunity to gain insight of safe systems & procedures. After this course, the participants will be able to discuss, identify and control the hazards which will result into great degree of risk reduction.

METHODOLOGY & COURSE CONTENTS:

Training techniques to be used during the course will be lectures, discussions, case studies, laboratory exercises, relevant film shows & factory visits. **The participants will be required to visit a factory (their own or other) and to prepare a report on Factory Visit as a requirement under the syllabus. At the end of the course, the participants will be required to undergo an objective type written examination on the topics given below.** Certificates will be awarded to the successful candidates.

- Statutory Provisions & National Policy on Safety, Health & Environment at Workplace
- Basic Principles of Accident Prevention
- Techniques of Identification of Hazards and Risk Management
- Prevention and Control Techniques
- Chemical Hazards & Specific Control Measures
- Fire & Explosion Hazards
- Health Hazards due to chemical exposures
- Chemical Emergency Procedures
- Counseling and motivating for safety & health
- Others (Safety Audit, OSHA Standards, ISO 45001:2018-OHSMS, Environmental Management Systems, Communication skills for Safety & Health at Work, Behavioral & Physiological aspects of safety, Total safety Culture, Resilience Engineering)

DATES & TIMINGS:

The course will be conducted **from 01.02.2024 to 29.02.2024**. The teaching hours at the Institute will be from **10 a.m. to 5 p.m.** on working days.

FACULTY:

The faculty consist of experts from various disciplines of the Institute, specialists from Industries, different Institutions & Government departments.

QUALIFICATIONS FOR ADMISSION:

- (i) A Bachelor's degree with Chemistry or Diploma in any branch of Engineering or Technology with not less than **5** years experience. OR
- (ii) A Postgraduate degree in Chemistry or a Bachelors Degree in any branch of Engineering OR Technology with not less than **two** years experience.

NOTE: The experience stipulated above shall be in process, operation or maintenance in Chemical Industry / Hazardous process as per Section 2 c (b) of the Factories Act, 1948.

FEE & OTHER EXPENSES:

- (1) Institution Fee: **Rs. 7500/-** for the entire course (Fee once paid is not refundable)

The fee is payable immediately on being offered the admission & before joining the course by a **crossed demand draft** drawn in favour of the “**Director In-charge, Regional Labour Institute, Chennai-113**” payable at Chennai.

- (2) The expenses for the visit to the factories will be borne by the respective sponsoring organizations.

VENUE: REGIONAL LABOUR INSTITUTE, ADYAR, CHENNAI – 600 113.

HOSTEL ACCOMMODATION:

Limited non-family accommodation is available at the Institute's hostel @ Rs. 100/- per day per participant. Lodging charges are payable in cash, in advance, for the entire period of stay. **Those who are willing to avail hostel accommodation, they should indicate the same in the nomination form.** It will be made available **on first come first served basis.** The program is non-residential staying in the hostel is optional and not compulsory. **Hostel facility cannot be extended without confirmation in writing from Regional Labour Institute authorities.**

NOMINATIONS & LAST DATE:

Nomination(s) in the **prescribed Proforma**, along with the Institute Fee of **Rs.7500/- per participant**, in the form of demand draft drawn in favour of “**Director-In-charge, Regional Labour Institute**” payable at Chennai, may be sent to: - **The Director In-charge, Regional Labour Institute, Adyar, Chennai-600 113.**

(Phone : 044-2235 0737, 2950 5690, Email : rlichennai@dglasli.nic.in) so as to **reach on or before 20th January, 2024.**

Application should be accompanied with attested copies of certificates & mark sheets of qualifying examinations and of experience certificates from employers for the qualifying period and should be duly forwarded by the sponsoring organization. **The above testimonials in original will have to be produced by the candidates at the time of admission failing which admission shall not be granted.** The decision of the institute will be final, in respect of the selection of the candidates.

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P R O F O R M A

Application form for admission to One month Certificate Course in Safety & Health for Supervisors to be employed in Hazardous Process Industries u/s 41C (b) of the Factories Act, 1948.

1. Name (In English, Capital letters):..... -
(In Hindi) :..... -

Affix
Photograph

2. Male / Female :..... -

3. Date of Birth :..... -

4. Individual's address for correspondence with contact Phone No./e-mail:..... -
..... -
..... -

5. Name & address of the sponsoring organization : -
..... -
..... -

6. Whether hostel accommodation is required or not: Yes / No (Tick the option)

7. Educational qualifications (attach attested copies of certificate & mark sheet of the qualifying examination only)

Examination	Institution	Board / University	Year of passing	% of marks	Division

8. Experience (attach attested copies of certificates from employers for qualifying experiences only)

Name of the organization	Duration		Nature of experience
	From	To	

I hereby certify that the information given above is true to the best of my knowledge and belief.

Date & Place:

Applicant's signature

Certificate from sponsoring authority

Shri..... Designation is hereby sponsored to attend the above Certificate Course.

Date:

Phone No. :

(Admission to the course will be subject to the production of original certificates w.r.t. minimum required qualification & experience)

Signature & Designation of sponsoring authority
with office seal